



HERITAGE

CHRISTIAN ACADEMY

Financial Aid Policy

A limited amount of tuition assistance is available each year to assist qualifying families and **is awarded on a first-come-first-serve basis. We utilize the FACTS Grant & Aid Assessment tool to securely collect personal financial data, which assists the Finance Committee when reviewing financial aid applications.** Current families must have re-enrolled for the coming school year to be considered for assistance. New families must complete the application process and be accepted for enrollment prior to applying for assistance. If tuition assistance is not granted, enrollment/application fees are not refundable. All applications should be submitted no later than May 14th.

1. Tuition assistance is available to families who can provide documentation of actual need without regard to nationality, God-given race, color, ethnic origin, or gender.
2. Assistance is not based on the academic or athletic ability of the student.
3. Current families must complete the application by the deadline date determined each year by the school.
4. Parents must re-apply each year for tuition assistance.
5. Application is done online through the parent's FACTS account. FACTS requires the submission of various documents such as tax returns and W-2 forms to verify information. Awards will not be considered until application have been verified by FACTS.
6. The application cost is \$35, payable to FACTS, at the time of submission.
7. HCA is notified of the amount of qualified need to be considered after the FACTS review.
8. The amount of assistance granted is based on the recommended amount verified by the FACTS review and on the amount of tuition assistance resources available.
9. HCA only uses FACTS as a means of verification of the family's needs, all tuition assistance decision is the sole decision of the HCA School Board.
10. The maximum amount of assistance granted is no more than 50% of tuition costs.
11. Any tuition assistance awarded must be solely for tuition reduction. Families are still responsible for all other regular school fees.
12. Any school balances owed by the applicant must be current, for a tuition assistance application to be considered.



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13. Once tuition assistance is granted, such assistance continues only if the family receiving tuition assistance remains current with its monthly payments.
14. Continuing good behavior by the student both in and out of school is required (based on Parent/Student Handbook) or the remainder of tuition assistance award may be withdrawn.
15. If a student withdraws from HCA during the year, or is expelled, all unused portions of tuition assistance award shall be retained by HCA.
16. Any family who wishes to be considered for tuition assistance, but desires to be relieved of certain of the above stated policies, must notify and meet with either School Administration or the HCA School Board.