



HERITAGE

CHRISTIAN ACADEMY

September, 2017

Dear Community Service Coordinator:

For more than 40 years, Heritage Christian Academy has been providing a challenging academic curriculum with a Christian worldview to students from Pre-K to grade twelve. The families at Heritage Christian Academy live in Cumberland, Dauphin and York counties and are eager to support local businesses.

Last year's auction at the Fall Festival was a tremendous success because of donors like you, *raising over \$20,000* which helped to expand the science lab, provide scholarships for children to attend the school, fund the fine and performing arts, purchase educational materials for the students and teachers, as well as special needs identified throughout the school year. Auction proceeds are vital to our ability to help our students meet the academic and spiritual challenges for the future.

We thank you for your support last year and we invite you to showcase your business again this year with your commitment to our community with a donation of an item or service to the auction scheduled October 7, 2017. Here's how you can help:

1. **Contribute an item(s), service(s) or gift card(s)** and be acknowledged in our auction catalog, website, and at school. Please note that any gift certificate with an expiration date should be valid for one year from the date of the auction, through October 7, 2018.
2. **Attend the Italian Dinner on October 6th and the Auction on October 7th.** Come see for yourself the new Chemistry Lab that was built with assistance from your organizations donation.

Your organization's name will be printed on the item displayed at the event that will be available to more than 300 guests that attend the event each year. We also feature a variety of auction items and donors in the weeks leading up to the auction at Elmer Murray's auction website at <http://www.auctionzip.com/cgi-bin/auctionview.cgi?lid=2892413>.

Please complete the enclosed auction procurement form and return it by mail or fax at your earliest convenience, before **September 27, 2017** in order to be included in the catalog. Feel free to call the office at (717) 761-7000 Ext. 0 or by email auction@gohca.org.

On behalf of our students, thank you for your generosity. We are very grateful for your support.

Viola Byerly

Viola Byerly, Donation Coordinator

The value of your donation may be tax-deductible. Heritage Christian Academy is operated by, Emmanuel Baptist Church, a 501 (c) (3) organization. Tax ID #23-7380452



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Auction – October 7, 2017
4681 East Trindle Rd,
Mechanicsburg, PA 17050
Phone: (717) 761-7000 Ext. 0
Fax: (717) 761-3207
Email: auction@gocha.org

Procurement Number:

(for Auction Office use)

Donation Deadline:
September 27, 2017

DONOR Name:
(for catalog)

Phone:
Fax:

List me as Anonymous in the catalog.

Contact Name
(if a business) and
Title

Email:

Address:

City/State/Zip

Please send me an auction/dinner invitation.

Item Name

Fair Market
Value (Required) \$ _____

Check here to duplicate your donation from last year.

Item Description (Description detail for use in the catalog listing – include restrictions)

Tangible Item

Item accompanies this form

Item will be delivered to Heritage Christian
Academy on ____/____/2017

Item to be picked up by Heritage Christian
Academy. Ready for pickup on
____/____/2017 within the hours of
____ and ____.

Contact person: _____

Contact phone number: _____

Certificate Item

Gift certificate accompanies this form.

The Auction Office should make a gift
certificate for this item.

Expiration Date ____/____/____

Note: if not specified, 1 year from event
date.

Tax ID #23-7380452

Please make a copy of this completed form for your
records.